

**Agreement Between**  
**RED DOT FOUNDATION**  
**And**  
**SOPHIA COLLEGE (AUTONOMOUS)**

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**Project: Safe College Campus**

Agreement No.:	Date:	Time Frame – 1 September 2019 to 28 Feb 2020
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**Task:**

In partnership with the Government of Canada, Red Dot Foundation is creating safe campuses in twenty colleges in Maharashtra, India, through awareness workshops, training of youth leaders, and sensitising faculty and administration on legislation and safety measures.

RED DOT FOUNDATION as Resource Organisation	SOPHIA COLLEGE (AUTONOMOUS) as Implementation Partner Organisation
Address: 7 Sea View, Four Bungalows, Andheri West, Mumbai 400053	Address: Bhulabhai Desai Road, Pedder Road, Mumbai – 400026.
Mobile: 9834610293 or 9867644975	Mobile:
Point of Contact:	Point of Contact: Dr. (Sr.) Ananda Amritmahal
Designation:	Designation: Principal
E-Mail:	E-Mail: principalsophia@gmail.com

This agreement shall commence on 1<sup>st</sup> September 2019 and shall expire on the satisfactory completion of the tasks described in this Agreement, but not later than 1<sup>st</sup> March 2020, unless sooner terminated under the terms of this Agreement.

## **Project details**

In partnership with the Canadian government, Red Dot Foundation (RDF) Global proposes to partner with your esteemed college to create a safe campus culture and to reduce the risk of sexual violence on campuses. Five students from each college (total 100) will be selected and trained in a leadership course. After this training, each student will conduct a series of activities on their college campuses, including awareness programs and audits of locations on and off campus for increased safety. They will also review and evaluate internal policies and remedial mechanisms and build confidence in their peers to address sexual violence whenever it is experienced or witnessed. The youth will further go on to be ambassadors and active citizens in taking up civic projects as part of the RDF alumni network. Faculty and administration will also be sensitized through workshops, particularly on the Prevention of Sexual Harassment (POSH) Act and the Protection of Children from Sexual Offences (POCSO) Act.

### **1. Scope of Work**

RED DOT FOUNDATION and SOPHIA COLLEGE (AUTONOMOUS) will produce following deliverables during contract period as mentioned in the Deliverables section.

### **2. Deliverables**

The Project timeline, activities and outputs to be delivered against the tasks (scope of work) are summarised below along with the timelines:

### **3. Time Schedule**

The time period for the assignment is from 1<sup>st</sup> September 2019 to 28<sup>th</sup> Feb 2020. The assignment is to be completed by 1<sup>st</sup> March 2020 and specific tasks are to be completed as per the timeline. Further extension beyond the project period will not be granted.

4. There is no payment for Red Dot Foundation's services.

5. SOPHIA COLLEGE (AUTONOMOUS) will have no objection to RED DOT FOUNDATION documenting the entire engagement including taking pictures and promoting the partnership on social media. Due credit will be given to

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## 6. Conduct of Work

SOPHIA COLLEGE (AUTONOMOUS) and RED DOT FOUNDATION shall act as a single entity and the agreement will be signed with the nodal person identified working in the ways specified. Any disagreements in the interpretation or performance requirements of the agreement will be resolved mutually.

## 7. Confidentiality

SOPHIA COLLEGE (AUTONOMOUS) shall not, unless authorised by RED DOT FOUNDATION, reveal to any person/s or organisation/s, any of the confidential operational processes or dealings or information concerning the organisation's business, finances, transactions or affairs or those of any of its subsidiaries or partner organisations which may come to SOPHIA COLLEGE (AUTONOMOUS) knowledge during the period with RED DOT FOUNDATION. \_\_\_\_\_ shall keep with complete secrecy all confidential information entrusted to her and shall not use or attempt to use any such information in any manner which may injure or cause loss, either directly or indirectly, in the present or in the future, to the organisation. This restriction shall continue to apply after the termination of the contract agreement without limit of time but shall cease to apply to information or knowledge which may come into the public domain. The above confidentiality requirement includes those discoveries or inventions or processes or improvements in procedures/ design made or discovered by SOPHIA COLLEGE (AUTONOMOUS) while they are in contract with RED DOT FOUNDATION and shall also include all items falling under the broad category of intellectual property of the organisation. These shall be the absolute property of the organisation or of its subsidiary or any other individual/s and/or organisation/s that may be nominated by the employing RED DOT FOUNDATION for specific purposes. All materials developed will be absolute property of RED DOT FOUNDATION.

<b>Deliverables of RDF</b>	<b>Details</b>	<b>Deliverables of xx College</b>	<b>Date</b>
Activity 1	<p>Workshops for college faculty and administration on Prevention of Sexual Harassment (POSH) Act and Protection of Children from Sexual Offences (POCSO) Act.</p> <p>Topics covered :</p> <ul style="list-style-type: none"> <li>i) Understanding gender sensitivity and unconscious biases,</li> <li>ii) Understanding sexual harassment, abuse and various legislation like POSH, Indian Penal Code (IPC), POCSO, and</li> <li>iii) Ensuring the right policies are in effect and that redressal mechanisms are functioning and effective.</li> </ul>	<p>Scheduling of sessions</p> <p>Ensuring 100% attendance</p>	<p>October 2019 – January 2020</p>
Activity 2	<p>Workshop for 100 youth leaders (five students selected from each selected college) over three days.</p> <p>Topics covered:</p> <ul style="list-style-type: none"> <li>i) Understanding gender sensitivity and unconscious biases,</li> <li>ii) Understanding sexual harassment, abuse and relevant legislation like POSH, IPC, POCSO,</li> <li>iii) Creating a project plan for the campus ambassadors (CA) program for selected colleges,</li> <li>iv) Use of social media to advocate for change,</li> <li>v) Listening with empathy,</li> <li>vi) Presentation and communication skills including op-ed writing, and</li> <li>vii) Use of the Safe-city App for audits and collection of crowdsourced data.</li> </ul>	<p>Identify 5 Students</p> <p>Co- ordinate the workshops</p> <p>Ensure 100% participation</p>	<p>October 2019 – January 2020</p>

Activity 3	<p>Project implementation in 20 selected college campuses. Activities include:</p> <ul style="list-style-type: none"> <li>i) Conduct three peer workshops on their college campus,</li> <li>ii) Conduct an audit of their college policies and infrastructure, and</li> <li>iii) Conduct an audit of the nearest bus stop and railway station.</li> </ul>	<p>Permissions for workshops / events / audits</p> <p>Assistance for workshops/ events/ audits/ promotional activities</p> <p>Facilitation of audit activities</p>	<p>October 2019 – February 2020</p>
Activity 4	<p>Advocacy</p> <ul style="list-style-type: none"> <li>i) Write a blog post/social media creation,</li> <li>ii) Host an event for larger awareness on findings from their workshops and audits.</li> </ul>	<p>Promotion of blogs/ social media</p> <p>Support for events/ publication of findings etc</p>	<p>September 2019 – February 2020</p>
Activity 5	<p>Issuance of certificates to Youth Leaders</p>	<p>Felicitation of Youth Leaders</p>	<p>March 2020</p>



**For and on behalf of  
Red Dot Foundation**

**Signature and Stamp**

**ElsaMarie DSilva  
Founder & CEO  
Date:**



**For and on behalf of  
SOPHIA COLLEGE (AUTONOMOUS)**

**Signature and Stamp**

**Dr. (Sr.) Ananda Amritmahal  
Principal  
Date:**